# **Notice to Bidders**

# City of Columbus, Indiana

Notice is hereby given that the City of Columbus, Bartholomew County, Indiana will receive sealed bid packages for Columbus Fire Department Emergency Power Generator Installation, at:

City of Columbus Clerk-Treasurer's Office City Hall 123 Washington Street Columbus, Indiana 47201

Sealed bids must be received on or before **October 25, 10:00 a.m. Eastern.** The sealed bids will be opened publicly on October 29, 2013 and read aloud during the meeting of the Board of Public Works and Safety in the Council Chambers of City Hall. **No late bids will be accepted.** 

This project consists of the installation of emergency power generators at Columbus Fire Department Stations 2, 3, 4, and 5. The installation is expected to include the following:

### Station 2 - (2376 Arnold Street)

- Install new 600 amp Service Entrance Automatic Transfer Switch with NEMA 1 Enclosure
- Install new 80 kW Diesel Generator with Weather-Protected Enclosure

#### Station 3 – (80 South Gladstone Avenue)

- Install new 200 amp Service Entrance Automatic Transfer Switch with NEMA 1 Enclosure
- Install new 50 kW Diesel Generator with Weather-Protected Enclosure

## Station 4 - (4730 East 25th Street)

- Install new 200 amp Service Entrance Automatic Transfer Switch with Raintight Enclosure
- Install new 50 kW Diesel Generator with Weather-Protected Enclosure
- Install 60 amp, 120/208V, 1ø Raintight Electrical Panel for block heater and battery charger

#### Station 5 – (100 Goeller Court)

- Install new 400 amp Service Entrance Automatic Transfer Switch with Raintight Enclosure
- Install new 80 kW Diesel Generator with Weather-Protected Enclosure
- Install 60 amp, 120/208V, 1ø Raintight Electrical Panel for block heater and battery charger
- Install Decorative Fence around the new generator

In performing the requested services, bidders shall propose to install components from the following list of manufacturers:

- Diesel Generator Set:
  - Caterpillar, Inc.
  - Cummins Inc.
- Power Transfer Switch:
  - Cummins Onan
  - Emerson ASCO

Bids should reflect total installation price <u>and</u> the installation price per site. In addition to the proposed components, bids shall include concrete pad installation, electrical service, and other considerations as applicable. A pre-bid meeting and site visit will be conducted on **October 16**, **2013 at 9:00 a.m.** in Columbus City Hall to assist in bid development.

All bids shall be properly and completely executed on the proposal forms provided with the plans and specifications including the non-collusion affidavit and Form 96 – Contractor's Bid for Public Works, as required by the State Board of Accounts. Form 96 is available on the State of Indiana Government website at www.in.gov, and entering "Form 96" in the search bar.

All contractors, subcontractors, and bidders for contracts with the City of Columbus shall be required to submit a written Comprehensive Compliance Form (CCF) regarding requirements as to Affirmative Action, Disqualification of Contracts dealing with the government of Iran, a Drug Free Workplace, OSHA and IOSHA Regulation, and Employment Eligibility Verification. A CCF encompassing all of the provisions stated above will be supplied by the City and be required to be submitted with any bid. If awarded the contract, said provisions in the CCF will be incorporated into the final contract. Failure to submit the CCF will constitute a material defect in the bid. In addition a breach of a covenant in the CCF may be considered a material breach of any final contract.

No bidder may withdraw any bid or proposal within a period of thirty (30) days following the date set for receiving bids or proposals. The Board of Public Works and Safety reserves the right to waive informalities and reserves the right to reject and/or cancel any and all bids, solicitations and/or offers in whole or in part as specified in the solicitations when it is not in the best interests of the governmental body as determined by the purchasing agency in accordance with IC 5-22-18-2.

It is intended that actual construction of all work divisions shall be started as soon as practicable, and each bidder shall be prepared to enter promptly into a construction contract, furnish a certificate of insurance, and begin work without delay in the event the award is made to him.

For special accommodations needed by physically challenged individuals planning to attend the bid opening please call 812-376-2570 or TDD 812-375-2720 at least forty-eight (48) hours prior to the meeting.

Date 10-4-2013

Dave Allmon, Fire Chief